

## Basic Computer Skills

Looking to learn basic computer skills or upgrade the skills you already have? You've come to the right place.

### Basic Skills

1

#### Getting Started with Your First Computer ✓

Learn all about getting started with computers.

2

#### How to Use Your Computer's Built-in Help

Learn how to use your computer's built-in help function.

3

#### Undo Your Mistakes

Learn how to use your computer's Undo feature to revert back to the most recent changes you made.

4

#### Understanding File Extensions

Learn about the many different file extensions that exist, as well as how to determine what they are.

5

#### Downloading and Uploading

Learn how to upload and download files on your computer.

6

#### Free Software

Learn how to find the safest, most reliable free programs among the thousands available today.

## 7 **Open Source vs. Closed Source Software**

Learn the difference between open source and closed source software in this free tutorial.

## 8 **What is a PDF File?**

Learn what a PDF file is, as well as what you can do to the file itself.

# Setup and Maintenance

## 9 **How to Set Up a Wi-Fi Network**

Here's how to set up your Wi-Fi network.

## 10 **How to Update Your Software**

Learn how to run software updates to keep your computer running smoothly.

## 11 **How to Customize Your Desktop Background**

Learn how to use the desktop customization features available on your computer to customize its appearance.

## 12 **What To Do if Your Computer Gets a Virus**

Here's what to do if your computer gets a virus.

## 13 **How to Set Up a New Printer**

Follow these step-by-step instructions to set up a new printer.

## 14 **How to Power Cycle a Device**

Learn how to power cycle a modem and other devices to get them functioning properly.

## 15 **Disable Applications from Running on Startup**

Learn how to disable applications from running on startup to keep it running smoothly.

## 16 **How to Keep an Old Computer Running Smoothly**

Learn how to keep an old computer running smoothly.

## 17 **Tips for Speeding Up Your Computer**

Use these tips to speed up your computer if it's running slower than usual.

## 18 **How to Defragment Your Hard Drive**

Learn how to defragment your hard drive so your computer runs as smoothly as possible.

## 19 **Starting a Computer in Safe Mode**

Learn how to start your computer in safe mode so it's only using the essential programs needed to run.

## Installing and Uninstalling Software

### 20 **Installing Software on Your Windows PC**

Learn how to install software on your Windows computer.

### 21 **Installing Software on Your Mac**

Learn how to install software on your Mac device.

### 22 **Uninstalling Software from Your Windows PC**

Learn how to uninstall software from your Windows computer.

### 23 **Uninstalling Software from Your Mac**

Learn how to uninstall software from your Mac device.

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